

Section 14 Computer Policies

Computer Use Policy

School Board Policy – 4.29 Computer Use Policy *Student Internet Use Agreement Form Handbook pages 6-7*

The Nemo Vista School District makes computers and/or computer Internet access available to students, to permit students to perform research and to allow students to learn how to use computer technology. Use of district computers is for educational and/or instructional purposes only. It is the policy of this school district to equip each computer with Internet filtering software designed to prevent users from accessing material that is harmful to minors. No student will be granted Internet access until and unless a computer-use agreement, signed by both the student and the parent or legal guardian (If the student is under the age of eighteen [18] is on file.) The current version of the computer use agreement is incorporated by reference into board policy and is considered part of the student handbook

Student use of computers shall only be as directed or assigned by staff or teachers; student is advised that they enjoy no expectation of privacy in any aspect of their computer use, including email, and that monitoring of student computer use is continuous. Students must not disable or bypass security procedures, compromise, attempt to compromise, or defeat the district's technology network security or Internet filtering software, alter data without authorization, or disclose passwords to other students. Students who misuse district-owned computers or Internet access in any way, including using computers to violate any other policy or contrary to the computer use agreement, or using computers to access or create sexually explicit or pornographic text or graphics, will face disciplinary action, as specified in the student handbook and/or computer use agreement.

In an effort to help protect student welfare when they navigate the Internet, the district will work to educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

Legal References: 20 USC 6801 et seq. (Children's Internet Protection Act; PL 106-554) A.C.A §6-21-107
A.C.A § 6-21-111

Date Adopted: Oct. 2010

Last Revised: May 2011

District Web Site

School Board Policy – 5.20 District Web Site

School Board Policy – 5.20.2 *Student Information on Web Site Form pg 158*

The Nemo Vista School District shall maintain a web page to provide information about its schools, students, and activities to the community. This policy is adopted to promote continuity between the different pages on the district web site by establishing guidelines for their construction and operation.

The Nemo Vista School District web site shall be used for educational purposes only. It shall not create either a public or a limited public forum. Any link from any page on the District's site may only be to another educational site. The web site shall not use "cookies" to collect or retain identifying information about visitors to its web site nor shall any such information be given to "third parties." Any data collected shall be used solely for the purpose of monitoring site activity to help the district improve the usefulness of the site to its visitors.

Each school's web page shall be under the supervision of the school's Web Master and the District's web site shall be under the supervision of the District's Web Master. They shall have the responsibility for ensuring that web pages meet appropriate levels of academic standards and are in compliance with these guidelines and any additional administrative regulations. To this end the District and School Web Masters shall have the authority to review and edit any proposed changes to web pages to ensure their compliance with this policy. All such editing shall be viewpoint neutral.

District and school web pages shall also conform to the following guidelines.

- 1) All pages on the District's web site may contain advertising and links only to educational sources.

- 2) The District's home page shall contain links to existing individual school's web pages and the school home page shall link back to the District's home page. The District's home page may also include links to educational extracurricular organizations' web pages which shall also link back to the District's home page.
- 3) Photos and other identifying information such as address, home phone number, and parent's name shall only be posted on web pages after receiving written permission from the student or their parents if under the age of eighteen (18).
- 4) The District's web server shall host the Nemo Vista School District's web site.
- 5) No web page on the District web site may contain public message boards or chat rooms.
- 6) All web pages on the District web site shall be constructed to download in a reasonable length of time.
- 7) The District's home page shall contain a link to a privacy policy notice which must be placed in a clear and prominent place and manner.
- 8) With the exception of students who may retain the copyright of material they have created that is displayed on a District web page, all materials displayed on the District web site are owned by Nemo Vista School District.
- 9) The District shall include the following information on its website through a link located on the District's homepage titled "State Required Information":
 - a. Local and state revenue sources;
 - b. Administrator and teacher salary and benefits expenditure data;
 - c. District balances, including legal balances and building fund balances;
 - d. Minutes of regular and special meeting of the school board;
 - e. The district's budget for the ensuring year;
 - f. A financial breakdown of monthly expenditures of the district;
 - g. The salary schedule for all employees including extended contract and supplementary pay amounts;
 - h. Current contract information (not including social security numbers, telephone numbers, personal addresses or signatures) for all district employees;
 - i. The district's annual budget;
 - j. The annual statistical report of the district;
 - k. The district's personnel policies;
 - l. The annual School Performance Report;
 - m. School-Level Improvement Plans;
 - o. Student discipline policies;
 - p. Comprehensive School Counseling Plan
 - q. The District financial policies;
 - r. Student handbooks;
 - s. The Annual Report to the Public;
 - t. The parent, family, and community engagement plan;
 - u. The Immunization waiver report from Policy 4.57 – IMMUNIZATIONS;
 - v. School District Calendar;
 - w. List of statutory, rule, or Standards for Accreditation waivers the District has received under A.C. A. § 6-15-103;

The information and data required for items A through K in 9 above shall be the actual data for the previous two school-years and the projected data for the current school-year.

Before July 15 of each year, the District shall post on its website the following information:

- The dyslexia intervention programs used during the previous school year that were specifically responsive to assisting students with dyslexia;
- The number of students during the previous school year who received dyslexia intervention; and
- The total number of students identified with dyslexia during the previous school year.

The District shall include the following information on its website that may be accessed through a link located on the District's homepage title "Title IX/Sex Discrimination":

- Contact information for the District's Title IX Coordinator;
- A statement that any person may report sex discrimination, including sexual harassment, to the Title IX Coordinator in person or by using the mailing address, telephone number, or email address provided. A report may be made at any time, including during non-business hours, and may be on the individual's own behalf or on behalf of another individual who is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment;
- Copies of the District's sexual harassment policies;
- Copies of the District's Procedures governing the grievance and appeal process;
- The process for filing a formal complaint of sexual harassment; and
- Direct links to or copies of the materials used to train the District's Title IX Coordinators, investigators, and decision-makers.

The District and school webmaster are responsible for ensuring all District webpages meet required standards to be accessible to individuals with disabilities.

Legal References: A.C.A § 6-11-129

A.C.A § 6-15-1402

A.C.A § 6-15-2006

A.C.A § 6-15-2101

A.C.A § 6-15-2914

A.C.A. § 6-18-702

A.C.A. § 6-18-2001 et seq.

A.C.A § 6-41-606

A.C.A § 6-41-611

DESE Rules Governing How to Meet the Needs of Children with Dyslexia

DESE Rules Governing the Arkansas Educational Support and Accountability Act

DESE Rules Governing Act 1240 Waivers

DESE Rules Governing Documents Posted to School District and Education Service Cooperative

Websites

Standards for Accreditation 12.02.1, 1-B.2, 2-B.1, 2-H.2, 3-A.1, 3-A.2, 3-A.9, 3-B.1,

3-B.2.1, 5-A.1

20 U.S.C. § 1232 g

15 U.S.C. § 6501 (COPPA)

34 C.F.R. § 106.8

34 C.F.R. § 106.45

Cross References: 3.26---LICENSED PERSONNEL SEXUAL HARASSMENT

- 4.27---STUDENT SEXUAL HARASSMENT
- 4.57---IMMUNIZATIONS
- 5.2---PLANNING FOR EDUCATIONAL IMPROVEMENT
- 8.20---CLASSIFIED PERSONNEL SEXUAL HARASSMENT

Date Adopted: Oct. 2010

Last Revised: June 2020

Web Site Privacy Policy

School Board Policy – 5.20.1 Web Site Privacy Policy *Website Form pg 157*

The Nemo Vista School District operates and maintains a web site for the purpose of informing the citizens of the District about its activities. The web site does not use "cookies" or ISP addresses to collect or retain personally identifying information about visitors to its web site nor is any such information given to "Third parties". Any data collected is used solely for the purpose of monitoring site activity to help the District improve the usefulness of the site to its visitors.

The site serves no commercial purpose and does not collect any information from individuals for such purpose.

Photographs of students, when associated with the student's name, shall not be displayed on any page of the district's web site without the prior written consent of the parent (or the student if 18 or older).

The site provides for email communication between the District and individuals for the purpose of exchanging information regarding the District and its activities or between teachers and their students. The site may also provide for password protected communication between the District and its staff.

Legal References: 15 U.S.C. § 6501 (COPPA)

Date Adopted: June 2009