

AR
 Nemo Vista Elementary School (Nemo Vista School District)
 5690 Highway 9
 Center Ridge AR 72027
 501-893-2435

School Parent and Family Engagement Plan

School Name:	Nemo Vista Elementary
Facilitator Name:	Regina Tilley
Plan Review/Revision Date:	9/30/2019
District Level Reviewer, Title:	Melinda Anderson
District Level Approval Date:	9/30/2019

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Erica	DeSalvo	Parent
Cassie	Bradshaw	ParaPro
Lindsey	Ketchum	District Parent and Family Engagement Coordinator
Mary Jean	Paladino	ParaPro
Paige	Condray	Parent
Deborah	DuBose	Parent

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
April	Andrews	Administrative Assistant/Parent
Becky	Barnhardt	Counselor
Jennifer	Stark	Food Service
Regina	Tilley	Elementary Facilitator
Haili	Mallett	Parent
Ginger	McKissen	Parent

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Jamie	Owens	ParaPro/Parent
Jessica	Howell	Parent

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1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The school will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parent and family engagement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- The school conducted an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program on August 6, 2019 for K-2 and August 8, 2019 for 3-5.
- The school held their annual Title I meeting separate from any other meetings or activities to ensure that they had ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.
- For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign in sheet and the minutes for this meeting were generated separately from any other events and kept on file in the school's office.
- Parents were informed of their rights under Title I at the meeting. We also mailed them a copy of their rights on September 12, 2019.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- The school parent and family engagement plan is made available to families and the local community on the

school website, included in the informational packet at the annual meeting and is also included in the student handbook which is written in an understandable language for the parents.

- The school will distribute a monthly newsletter to parents that is developed with participation of the parent-school organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, study skills and wellness tips.
- The school will create a Web site to house classroom Web sites for each teacher. Homework assignments and pertinent classroom information will be available on classroom Web sites. Also, parents can access their child's grades using a PIN number they received at the beginning of the school year. Parents may use email to communicate with members of the school staff.
- Each teacher will send home a folder containing student papers and work samples each week. Parents will be asked to sign the folder and send it back to school.
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress.
- The school provides regular two way communication by school messenger, remind 101, email, text, and social media.
- The school will provide to parents reports/report cards every 4.5 weeks with information regarding their child's academic progress and upcoming classroom and school events.
- The school will hold an informational meeting to explain their child's test results and standardized test scores.
- The school offers meetings at various times and in different formats such as online, face to face, or home visits.
- The school will post notices in school facilities and provide information for local newspapers and radio stations about parent workshops and meetings.
- The school will use the student handbook, school Web site, signage at the school entrance, and parent orientation meetings about the Schoolwide Title I Plan and how to get a copy upon request.

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- School staff, parents, and students have developed a school-parent-student compact. This compact outlines how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.
- The school provides regular two-way meaningful communication through conferences (no fewer than two a year), progress reports every 4.5 weeks, reasonable access to staff and opportunities to volunteer.
- The teachers have access to a volunteer resource book that contains volunteers in a variety of roles.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

N/A

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- The school utilizes community resources in the instructional process.
- The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
- To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.
- The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.
- Coordinate and integrate parent and family engagement strategies with parent and family engagement strategies under other programs, such as the Head Start Program, Reading First Program, Early Reading First Program, Even Start Program, Parents as Teachers Program and, Home Instruction Programs for Preschool Youngsters, and state-run pre-school programs.
- The school engages in other activities that will use community resources to strengthen school programs, practices, and learning such as partnering with UCA for Family Night, local agencies during Health Fair Week, community professionals during Career Fair, and community volunteer readers.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- These meetings will include parent training sessions to help parents understand how to enhance their child's education.
- These meetings will include a series of family nights that provide an opportunity for parent and their child to experience the school situation in a positive and helpful manner while school staff may provide any needed assistance or encouragement.
- The school will hold an orientation for parents to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Plan.
- Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures.
- Parents are provided access online to lesson plans with I can statements and standards
- The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:

Awards day presentation

Family Night

Parent education workshops

Open House

Parent-school organization

Various Committees

Family wellness connections

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- The professional development requirements are met for teachers and administrators through the required professional development on a rotation schedule that is assigned by the state.
 - The school conducts surveys during the school year to gather input from parents. We recognize that parents play an integral role in assisting student learning and value the contribution of parents.
 - The school implements programs such as Family Night to build ties between home and school.
 - The school responds to parent requests for parent and family engagement activities by providing materials from the parent center.
 - Section 4 of the handbook provides the school's process for resolving parent concerns.
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9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

Addressed in other components.

[\(See complete Arkansas Guide for School Parent and Family Engagement Plan for references\)](#)

District Feedback:

	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
1: Jointly Developed:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
2: Annual Title I Meeting:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
3: Communications:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
4: School-Parent Compact:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
5: Reservation of	<input type="checkbox"/>	<input checked="" type="checkbox"/>		

Funds:	<input type="checkbox"/>	<input type="checkbox"/>		
6: Coordination of Services:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
7: Building Capacity of Parents:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
8: Building Capacity of School Staff:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
9: Building Capacity - Discretionary:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		