

AR  
 NEMO VISTA HIGH SCHOOL (NEMO VISTA SCHOOL DISTRICT)  
 5690 HIGHWAY 9  
 CENTER RIDGE AR 72027  
 501-893-2811

### School Parent and Family Engagement Plan

This form was adapted from, *A Toolkit for Title I Parent Involvement*.  
 Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement*. Austin, TX: SEDL.

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District  
 Nemo Vista

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Grade Levels  
 9-12

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Building Facilitator and District Coordinator  
 Sarah McVey

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Title I Status

- Schoolwide  
 Targeted Assistance  
 Non-Title I School

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Percent of free and reduced lunch  
 61%

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#### Parent and Family Engagement Committee Members

Sarah McVey – Teacher/Parent Liaison/Chair Lynda Hensley – Virtual AR Facilitator Sharon Boren – Teacher Retha Smith - Teacher	Regina Riedmueller – Counselor Doug Appleby – Parent Logan Williams – HS Principal
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1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.

The school will distribute a monthly newsletter to parents that is developed with participation of the parent-school organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills.

Nemo Vista Schools has a website with a designated page for each teacher where homework assignments and pertinent classroom information is available. Also, parents can access their child's grades using the login and password they received at Parent/Teacher Conferences on September 14. Parents may use e-mail to communicate with members of the school staff.

The school will provide to parents a progress report or report cards every four to five weeks with information regarding their child's academic progress.

- Teachers will contact parents on an individual basis to communicate about their child's progress as needed.
  - The school will send brochures home with students, post notices in school facilities and public buildings, and provide information for local newspapers and radio stations about parent meetings.
  - The school secretary, counselor, and several teachers utilize Remind 101 to keep parents informed of school news, class and group activities, and achievements.
  - Nemo Vista High School utilizes the Nemo Vista Facebook page to notify parents of upcoming events and keep them engaged.
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2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

- The school will offer parents an Open House each year to provide an explanation of the statewide assessment system, standards, and other accountability measures.
- The school will encourage parents to attend or participate in the following types of roles and activities to increase their involvement and support for student learning:
  - Event Chaperone
  - Teacher assistant
  - Tutoring
  - Awards day presentation
  - Field day volunteers
  - Open House presenter
  - Parent-Teacher Organization
  - Red Ribbon week
  - Various committees including Parental and Family Engagement
  - Senior Financial Aid/College Readiness Meeting
  - High School Orientation for incoming Freshmen and their parents

These meetings will include parent training sessions to help parents understand how to enhance their child's education.

- The meetings will be held at various times during the day or evening to better accommodate parents.
  - Outside speakers will provide parents with more information concerning ways to make their child's academic life more successful and help them become more college/career ready.

Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures.
  - Two parent teacher conferences are held annually.
  - An established parent teacher organization is in place.
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3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

The school will provide opportunities for parents and community members to support the instructional program

- The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts during orientation of parents. Teachers will explain the requirements to parents and encourage them to become involved in the school. Brief training sessions will provide parents and community members with the information they need to participate as school volunteers in order to put them at ease and make the experience pleasant and successful.
- Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education.

- The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parental involvement strategies. No fewer that three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.
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4. How will your school work with parents to create a School-Parent-Compact? Nemo Vista High School is not a Title I school.

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5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

A parent and family engagement committee meets at the end of the year to review the current parent and family engagement plan and make changes based on the review of data collected from parent surveys.

Parents are members of the ACSIP (School Improvement) Team.

A Nemo Vista Alumni Committee exists. It holds fundraising activities and events which provide an annual scholarship to one Nemo Vista senior each year.

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6. How will your school provide resources for parents?

The school's parent and family engagement plan is located on the Nemo Vista website. The school will distributed informational packets each year at Open House which request updated contact parent/guardian information and may include a survey for volunteer interests, recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...).

- To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to check out the materials for review.
  - A Student/Parent Center is located outside of the Counselor's Office. In it are free updated materials concerning college/career readiness, drug,tobacco & alcohol use, healthy relationships, and helping their child prepare for life after high school in the forms of brochures, booklets, and pamphlets.
  - Included in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.
  - The principal of Nemo Vista High School has designated (1) certified staff member who is willing to serve as a parent facilitator, Sarah McVey.
  - Numerous computers are available in the school lab and library where parents can access educational websites and/or access their student's grades via HAC (Parent eSchool) located on the Nemo Vista webpage.
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7. How will your school engage parents in the evaluation of your parent and family engagement efforts?

The school will engage parents in the annual evaluation of the Nemo Vista High School parent and family engagement efforts through an online and/or paper Parent and Family Engagement Survey. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information pertaining to the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth. The Parent and Family Engagement Committee which consists of teachers, parents, staff, and administration will meet annually to determine the effectiveness of the parent and family engagement plan and make changes if warranted.

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8. How will your school use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year?

- The school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.
- The school will use the results of the parent interest survey to plan the parental and family engagement activities for the year.
- The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parent and family engagement plan evaluation.
- Sponsor seminars/meetings to inform the parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities.

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9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)  
Nemo Vista High School is not a Title I school.

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*\*After completion of this form, the school should print and submit to district for review and approval. Once approved, the school is required to post their School Parent Plan on their website.*